

XIV. Peculiarities of admission of foreigners and stateless persons to study at I.P. Kotlyarevsky KhNUA

1. Admission of foreigners and stateless persons to study at I.P. Kotlyarevsky Kharkiv National University of Arts is carried out in accordance with the Laws of Ukraine “On Higher Education”, “On the legal status of foreigners and stateless persons”, “On Foreign Ukrainians”, “On Refugees and Persons in Need of Additional or Temporary Protection”, Decree of the President of Ukraine of June 3, 1994 No. 271 “On Measures to Develop Economic Cooperation of Regions of Ukraine with Adjacent Regions of the Republic of Belarus and Administrative-Territorial Units of the Republic of Moldova”, Resolution of the Cabinet of Ministers of Ukraine of September 11, 2013 No. 684 “Some Issues of Recruitment for Training of Foreigners and Stateless Persons”, Order of the Ministry of Education and Science of Ukraine of November 1, 2013 No. 1541 “Some Issues of Organization of Recruitment and Training (Internship) of Foreigners and Stateless Persons”, registered with the Ministry of Justice of Ukraine on November 25, 2013 No. 2004/24536, Order of the Ministry of Education and Science of Ukraine of October 12, 2020 No. 1265 “On Approval of Amendments to the Procedure for Organization of Recruitment and Training (Internship) of Foreigners and Stateless Persons”, registered with the Ministry of Justice of Ukraine on October 28, 2020 No. 1058 / 35341.

2. Foreigners and stateless persons (hereinafter - foreigners) may obtain higher education at the expense of individuals and/or legal entities, unless otherwise provided by international treaties of Ukraine, the binding nature of which is approved by the Verkhovna Rada of Ukraine, legislation or agreements between higher education institutions on international academic mobility.

Admission of foreigners to higher education institutions for study at the expense of the state budget is carried out within the quotas for foreigners.

3. Foreigners who come to Ukraine for the purpose of study enter I.P. Kotlyarevsky KhNUA according to accredited educational programs (specialties).

Enrollment of entrants from among foreigners to study at the expense of individuals and/or legal entities can be carried out:

- 1) twice a year, before and at the beginning of academic semesters (but not later than November 1 and April 15, 2021, respectively), to obtain Bachelor's and Master's Degrees;
- 2) during the year for postgraduate and doctoral studies.

I.P. Kotlyarevsky KhNUA calculates the points/grades of the entrant on the basis of the document on the previous level of education and sets the minimum required for entry the number of points/grades in general education subjects from which the entrance test is conducted.

Enrollment of foreigners in the appropriate level of higher education is based on the results of entrance examinations in certain subjects and language of instruction and on the basis of academic rights to continue education, provided by the document on the level of education in the country of origin, and taking into account achievement points which give the right to continue education at the next level of higher education in accordance with the legislation of the country that issued the document on the degree (level) of education.

4. All categories of foreigners who enter the study are enrolled in I.P. Kotlyarevsky KhNUA on the basis of orders for enrollment. Confirmation of the fact of training can be a certificate generated in the Unified State Electronic Database on Education (USEDE).

5. Requirements of I.P. Kotlyarevsky KhNUA on the compliance of entrants from among foreigners who came to Ukraine for study, the conditions of admission to the appropriate levels of higher education, as well as the deadlines for applications and documents, entrance examinations, creative competitions and enrollment are specified in the Rules of Admission and published on the official website of I.P. Kotlyarevsky KhNUA.
6. Foreigners who are awarded state scholarships under international treaties, national programs, other international obligations of Ukraine, are admitted to study within the established quotas for foreigners on the basis of the Ministry of Education and Science of Ukraine.
7. Foreigners arriving in Ukraine to participate in academic mobility programs or to obtain higher education according to the educational programs agreed between I.P. Kotlyarevsky KhNUA and foreign institutions of higher education are admitted to study taking into account the relevant contractual obligations of the relevant institutions of higher education.
8. Foreign Ukrainians who are legally present in Ukraine and whose status is certified by Certificate of a Foreign Ukrainian when admitting I.P. Kotlyarevsky KhNUA have the same rights to education as citizens of Ukraine, except as provided by the Constitution of Ukraine, laws of Ukraine or international treaties, the binding nature of which has been approved by the Verkhovna Rada of Ukraine.

Foreign Ukrainians, whose status is certified by Certificate of a Foreign Ukrainian (except for persons permanently residing in Ukraine), can enroll in state-ordered education within the established quotas for foreigners by interview in subjects provided by the Rules of Admission.

9. Foreigners and stateless persons permanently residing in Ukraine, persons granted refugee status in Ukraine, and persons in need of additional or temporary protection and entering higher education institutions under the rules provided for in these Terms for Citizens of Ukraine may take participation in the competitive selection for state order places within the quotas established by the Cabinet of Ministers of Ukraine on the basis of a special competitive score, which is calculated as the ratio of the entrant's competitive score determined in accordance with paragraph eight of section VII of these Terms to the minimum competitive score of recommendations for places of the state (regional) order on the general competition for this competitive offer in the previous year (in the absence of such score, the similar indicator is used on other, as much as possible related, competitive offer within higher education institution; in case of impossibility - another institution of higher education by the decision of the admission commission.
10. For admission to I.P. Kotlyarevsky KhNUA, foreign citizens and stateless persons personally submit to the Admissions Committee:
 - Application in paper form;
 - a document (the original and its copy) on the previously obtained educational level, on the basis of which the admission is made;
 - Appendix (the original and its copy) to the document on the previously obtained educational level, on the basis of which the admission is made;
 - Academic Certificate issued by a foreign / Ukrainian educational institution (in case of transfer or readmission, starting from the second academic year, Academic Certificate is attached);
 - the original and a copy of the document, which contains information on the content of the curriculum at the previous degree (level) of higher education, credits obtained,

duration of study and academic performance (in the absence of this information in the Appendix to the document on education), obtaining a Master's Degree or postgraduate education;

- a copy of the passport document;
- health insurance policy, unless otherwise provided by international agreements of Ukraine;
- 6 photographs measuring 30 × 40 mm;
- a copy of Certificate of a Foreign Ukrainian (if any).

A research proposal for the chosen scientific specialty or a list of published scientific works and inventions in Ukrainian or English certified in accordance with the established procedure at the candidate's place of work / study shall be additionally submitted upon admission to postgraduate studies.

For admission to the doctoral program, the following documents are submitted in addition:

- thematic plan of dissertation work for obtaining the degree of Doctor of Sciences;
- a copy of the diploma on awarding the corresponding scientific degree.

The documents referred to in subparagraphs 2-6 of paragraph 10 must be translated into Ukrainian with a notarized translation. The documents referred to in subparagraphs 2-5 of paragraph 10 must be certified in the country of issue in the manner officially used in that country for such certification, and legalized by the relevant foreign institution of Ukraine, unless otherwise provided by international treaties of Ukraine. The application and documents referred to in paragraph 10 are kept in the personal file of entrants / students.